

Postal upland
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F.No.17-01/2017-PAP
GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATION AND IT
DEPARTMENT OF POSTS
(ESTABLISHMENT DIVISION)
DAK BHAWAN, SANSAD MARG, NEW DELHI – 110 001

Dated, the 08 August, 2017

To

ALL HEADS OF CIRCLES,
ALL GM (PAF)/DAS (P),
ALL DIRECTORS POSTAL STAFF COLLEGE INDIA/PTCs.

- Sub: (i) Implementation of the recommendation of the Seventh Central Pay Commission – Conveyance Allowance.
- (ii) Guidelines on Air Travel on Official Tours – Purchase of Air Tickets from authorized agent.

I am directed to forward herewith the copies of the Ministry of Finance, Department of Expenditure's Office Memorandum No.19039/03/2017-E.IV dated 19th July, 2017 and O.M.No.19024/22/2017-E.IV dated 19th July, 2017 on the subject cited above for kind information and further necessary action in this regard.

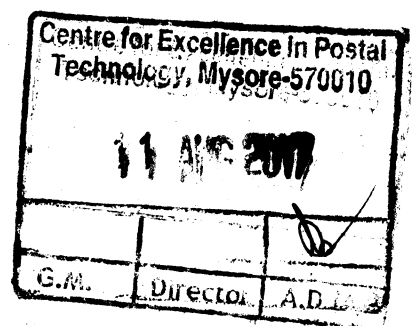
[Signature]
(K.V. Vijayakumar)
Assistant Director General (Estt.)

Encl: As above.

Copy to:

1. Sr.PPS to Secretary (Posts)/PPS toDG (Posts).
2. All Members of Postal Services Board.
3. JS&FA (Posts).
4. DDG (PAF)/Secy. (PSB))/GM (F) BDD/CGM (PLI).
5. All other DDs. (G) in Postal Directorate.
6. CPMG, Delhi Circle, New Delhi – 110 001.
- 7.8 Guard File/Spare Copy.
9. DEPTL WEB SITE Through: PTC MYSORE.

[Signature]
(Narender Prakash)
Section Officer (PAP)



No. 19024/22/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi
Dated the 19th July, 2017

Office Memorandum

Subject: - Guidelines on Air Travel on Official Tours – Purchase of air ticket from authorized agent.

The undersigned is directed to refer to this Departments' O.M. No. 19024/1/2005-E.IV dated 24.03.2006, O.M. No. 19024/1/2009-E.IV dated 16.09.2010 and O.M. No. 19024/1/2012-E.IV dated 09.07.2013 regarding guidelines on Air travel. As per these guidelines, in all cases of Air Travel where the Government of India bears the cost of air passage, Air Tickets may be purchased directly from Airlines (at Booking counters/office/Website of Airlines) and if needed, by utilizing the services of three Authorized Travel Agents viz. M/s Balmer Lawrie & Company Limited (BLCL), M/s Ashok Travels & Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC).

2. This Department is receiving a large number of proposals from various Ministries/Departments seeking ex-post-facto relaxation of the prescribed procedure for purchase of air tickets from authorized travel agents only.

3. The matter has been reconsidered in this Department. All Ministries/Departments are again directed to:

(i) Ensure strict compliance of extant guidelines for purchase of air ticket directly from Airlines (at Booking counters/office/Website of Airlines) or from three authorized Travel Agents viz. M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and IRCTC only by all officials/offices under their control. Henceforth relaxation on account of ignorance/unawareness of these guidelines will not be considered by this Department.

ii) In case of non-availability of authorized agent at a particular place, ticket may be booked from website of Airlines or web portal of Balmer Lawrie & Company Ltd., M/s Ashok Travels & Tours and IRCTC.

iii) In respect of Non-officials of Committees/Boards/Panels, the concerned Ministry/Department have to mention in the meeting notice that the Non-official Member has to purchase the ticket from authorized travel agent only otherwise his claim will not be settled by that Ministry/Department.

iv) All Ministries/Departments of the Government of India, etc. have to widely circulate this O.M. in all offices including attached/subordinate offices/ autonomous bodies under their control with specific instructions to Heads of Departments concerned for strict compliance of these guidelines. Non-compliance of these guidelines by Ministries/Departments will be treated as lapse on the part of the concerned Ministry/Department.



(Nirjala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Government of India as per standard distribution list

Copy O/o C&AG, UPSC etc. as per standard endorsement list.

F.No. 19039/03/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 19th July, 2017

OFFICE MEMEORANDUM

Subject : Implementation of the recommendation of the Seventh Central Pay Commission- Conveyance Allowance.

Consequent upon the acceptance of the recommendation of the Seventh Central Pay Commission and in supersession of this Department OM No. 19039/2/2008-E.IV, dated 23rd September, 2008 the President is pleased to revise the rates of Fixed Conveyance Allowance admissible under SR-25 to Central Government employees as indicated below:

Average Monthly Travel on Official Duty	(Rs. per month)	
	For Journey by Own Motor Car	For Journeys by other Modes of Conveyance
201-300 km	1680	556
301-450 km	2520	720
451-600 km	2980	960
601-800 km	3646	1126
>800 km	4500	1276

2. These rates shall automatically increase by 25% whenever the Dearness Allowance payable on the revised pay structure goes up by 50%.
3. Conditions and provisions mentioned in SR 25 shall continue to apply
4. These orders will be effective from 1st July, 2017.
5. In so far as the staff serving in the Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India.

Hindi version is attached.

(Annie George Mathew)

Joint Secretary to the Government of India

To

All Ministries/Departments of the Government of India (as per standard distribution list).

C&AG and UPSC etc. (as per standard endorsement list).