

RE-IMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

{ Ref: OM No 12011/03/2008 (Allowance) dated 02/09/2009 }

1. Certified that the child/children mentioned, in respect of whom re-imburement of Children Education Allowance is claimed, is/are wholly dependant upon me:-

Name of the Child & Date of Birth	School in which studying	Class in which studying & A/Y	Total Education allowance paid	Total Amount of reimbursement claimed
(1)	(2)	(3)	(4)	(5)
1)				
Tuition fees – for the Whole Year 2011-12 / I/II/III/IV- Term/ #				Rs.
Purchase of books (one Set/per child /per A/Y)				Rs.
Purchase of Note books (one Set/per child /per A/Y)				Rs.
Purchase of Uniforms (Two Sets/per child /per A/Y)				Rs.
Purchase of school shoes (one Set/per child /per A/Y)				Rs.
Total to be filled in column 4 above				Rs.
2)				
Tuition fees – for the Whole Year 2011-12/ I/II/III/IV- Term/ #				Rs.
Purchase of books (one Set/per child /per A/Y)				Rs.
Purchase of Note books (one Set/per child /per A/Y)				Rs.
Purchase of Uniforms (Two Sets/per child /per A/Y)				Rs.
Purchase of school shoes (one Set/per child /per A/Y)				Rs.
Total to be filled in column 4 above				Rs.

2. Certified that the tuition fees indicated for the child/each of the children had actually been paid by me (Receipts enclosed). **(Note :-Copy of School fee card & Bank challans/Paid up Receipts/purchase receipts in original are to be enclosed)**

3. Certified that:-

- (i) My wife/husband is/is not a Central Government Servant.
- (ii) My wife/husband will not claim re-imburement of tuition fee in respect of our child/children.

4. Certified that during the period covered by this claim the child/children attended the schools regularly and did not absent himself/herself/themselves from school(s) without proper leave for a period exceeding one month.

5. In the event of any change in the particulars given above which affect my eligibility for children's educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made.

Note : # Tuition Fee means Tuition fee, Admission fee, lab fee, special fee charged for agriculture, electronics, music or any other subject, Fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliance by the child, library fee, games/sports fee and fee for extra curricular activities.

(Signature of the Govt. Servant)

Name _____

Desig& Office _____

Encls:

Place:

Date :